

**TO: EASTERN PROPERTY RENTALS**  
**Suite 3, "Devereux Corner" 466 Greenhill Rd, Linden Park, 5065**  
**P O Box 505, Glenside, 5065**  
**Ph 8338 0200 Fax 8338 0199**

TODAYS DATE ...../...../.....

I/WE

.....  
(Tenant Name/s)

OF

.....  
(Rented Address)

HEREBY ADVISE MY/OUR INTENTION TO VACATE THE ABOVE PROPERTY IN ACCORDANCE WITH THE CURRENT TENANCY AGREEMENT, ON -

..... /..... /.....  
(Day) (Date)

I/WE HEREBY GIVE EASTERN PROPERTY RENTALS PERMISSION TO USE THE SPARE KEYS TO SHOW PROSPECTIVE TENANTS THROUGH THE PROPERTY.

MY/OUR FORWARDING ADDRESS FOR BOND REFUND IS AS FOLLOWS:-

.....  
.....

PH..... PH.....

.....  
SIGNATURE SIGNATURE

ANY SPECIAL INSTRUCTIONS .....

.....  
.....

REASON FOR VACATING .....

CURRENT CONTACT TELEPHONE NUMBERS .....